



REQUEST FOR ACADEMIC RECORDS

PARENTS			
Please complete this section before giving the form to the head of your son's current school.			
Student's Name	Date		
Current School	Current Grade		
Parent's Signature			
SCHOOL HEAD			
The above student has applied for admission to The Mill Brook School. We would appreciate your supplying the information requested below. All information will remain confidential. The forms of students not admitted to The Mill Brook School will be destroyed. Signatures are required at the top and bottom of this form or the application is incomplete.			
I. ATTENDANCE			
Days Absent	Current Year:	Prior Year:	
Days Tardy	Current Year:	Prior Year:	
II. GRADES (A, B, C...)			
English	Current Year:	Prior Year:	
Math	Current Year:	Prior Year:	
Social Studies	Current Year:	Prior Year:	
Science	Current Year:	Prior Year:	
III. ACADEMIC STANDING			
How many children are in the candidate's current grade at your school?			
In which quarter of these students does the candidate rank? (circle one)			
Top Quarter	Second Quarter	Third Quarter	Fourth Quarter
IV. STANDARDIZED TEST SCORES			
Please enclose a copy of the most recent standardized test results.			
V. SIGNATURES			
Signature (person completing form)			Date
Position			

Please return to: Office of Admission • The Mill Brook School • 376 Orchard Street • Millis, MA 02054